

ACEC Delaware

American Council of Engineering Companies of Delaware

*Executive Board Meeting
Wednesday, January 14, 2015
11:30 AM
Becker Morgan, Dover, DE*

RE: Meeting Minutes

Meeting called to order: 11:45 am

Attendees:

Kim Willson	Executive Director	Ruggerio Willson & Associates
Jordan Seemans	Asst. Executive Director	Ruggerio Willson & Associates
Mike Angelo	President	McCormick Taylor
Mike Riemann	Vice President / Kent County	Becker Morgan Group
Dave DuPlessis	Treasurer/Membership	JMT
Brian Bolender	Secretary	URS
Scott Rathfon	National Director	Century
Ted Januszka	Legislative	Pennoni Associates
Alan Marteney	Transportation	Century
Bruce Jones	Environmental	Pennoni Associates
Ryan Flickinger	Education / Public Relations	KCI
Sonia Marichic-Goudy	Programs	McCormick Taylor
Debbie Pfeil	Kent County	URS
Garth Jones	Sussex County	Becker Morgan Group

Not Present:

Ted Williams	New Castle County	Landmark
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1. The meeting's agenda was approved and the corrected meeting minutes from the November meeting were approved.
2. Treasurer's Report –Dave DuPlessis
 - Dave distributed a summary of the balance sheet for the current fiscal year (July 1, 2014 to June 30, 2015).
 - Financially we are presently in good shape and are on track relative to budget.
 - Kim stated that we would not be receiving the money from the insurance trust this year. To receive the \$350 next year, we need to get one firm to request a quote from the national insurance trust.
 - Dave distributed the latest AR Aging Summary.
 - Some of the firms shown on the list will be coming off. All firms are getting balance statements each month.
 - Ted Januszka is to talk to All Access Rigging about their outstanding AR balance.
 - Ted Williams is to talk to Chagnon about their AR balance.
 - Dave is to talk to HAKS about their AR balance.

- It was noted that someone needs to reach out to AMT and Urban.
 - Writeoffs will be taken for Mahaffey, Cabe and Hazel.
 - There was discussion relative to how we can more effectively share information with each other so that we all have the latest information. Mike Riemann is to look into this as there are platforms on the internet, such as Google Drive, that would allow us to populate and access information more readily.
 - There was discussion around the need to be able to better describe the value of membership to our associate members. It was decided that we would revisit the ARs and decide on a course forward at our March meeting.
 - The budget process is to begin in February with Dave, Mike Angelo, Kim and Jordan.
 - The treasurer's report was approved.
3. Executive Director's Report – Kim Willson
- Kim has received a request from a team at Dover High School for sponsorship of the Robotics Competition of the 21st Century Program. It was decided that the board would not support this request; however, Kim was to send out individual firm names for the team to reach out to for individual sponsorships. Kim is to send out a single contact blast with the information.
 - April 19th to 22nd is National ACEC Conference in DC. There will be a DE delegation dinner one evening, and legislative meetings on Tuesday, the 21st. Convention info is available on the website.
 - DE legislative session started on January 13th, and the budget will be coming out in February.
 - The State of the State address is scheduled for January 22nd, and the budget address is scheduled for January 29th.
 - January 29th is ACEC Lobby Day. Kim requested that everyone personally invite their legislators to attend. The more legislators present, the better. Brian Townsend is our sponsor this year.
 - The Eweek Banquet is scheduled for Thursday, February 26th.
 - Kim attended the Annual State Chamber Dinner on January 12th, and the governor was the main speaker. He discussed that dialogue is occurring between him and the democratic leadership relative to the needs of infrastructure. They are not presently proposing a gas tax increase, just the need for \$100 million dollars to fund infrastructure.
 - Kim stated that we need to keep writing opinion editorials and reach out to legislators on the issue of more funding.
 - Kim also suggested that we need to reach out to the bond committee relative to issuing the appropriate bonding vehicles for transportation.
 - If need help with information, there is lots of information on Drive Delaware Forward that can be utilized.
 - DelDOT is working on some approach to the issue, but they are keeping it to themselves at this point.
 - Budget hearings with Joint Finance Committee are February 11th for Natural Resources, and February 12th for Transportation. We should either attend or send note to legislators.
 - Revenue projections are due January 16th.
 - The state chamber has become very engaged and very aggressive about pushing their agenda.
 - There is no talk right now ongoing about water issues.
 - We continue to work with Nicole at DelDOT relative to regulations.
 - Kim and Jordan are reaching out to the new DelDOT secretary to start building the relationship.

- Mike Riemann reviewed the issue of fees with the OMB. Presently, this is being tied to AIA fees, but both the engineers and architects want this separated. It was suggested that a committee should be setup with AIA to review this issue and come up with a coordinated approach to OMB. AIA is meeting in February and will get back to ACEC on their approach.
 - Kim is setting up a meeting with Ken Simpler to start building the relationship
4. National Directors Report – Scott Rathfon
 - The National PAC met its goal.
 5. Legislative Committee – Ted Januszka
 - \$ 870,000 was raised for National PAC.
 - New goal is \$ 1,000,000.
 - The National PAC goal has been met for the last seven years.
 - The goal for our portion of the National PAC is \$ 10,000 (1% of National goal), and we are looking to be complete by April 15th.
 - The PAC contribution can be met by buying raffle tickets for each firm.
 - The committee is looking for two contributors from each firm.
 - Ted will be sending out the link to the various forms needed.
 - The goal for our local PAC is \$ 2,000; however, Ted suggested that our goal should be \$ 5,000, or 1% of our budget.
 - For the local PAC, the payments can be done quarterly, and can be made by a corporation if allowed. The PAC contributions can also be tied to an event, or could be handled similar to the Homebuilders.
 - For Eweek, we need 12 good items to auction. Debbie volunteered to organize, so everyone needs to submit names to Kim by end of week for auction items. The value of the auction item should be roughly \$50.
 6. Membership – Dave DuPlessis
 - Brian will call GTA regarding becoming a member.
 7. Program Committee – Sonia Marichic-Goudy
 - Reviewed possibility of class in February.
 - Looking at having a webinar. Needs to be something quick.
 - Sonia is to get with Bruce to help pull something together.
 - Could use one of the libraries for the webinar and provide breakfast.
 - Sonja is to send out to everyone next week.
 - Still reviewing options for annual meeting.
 - We are looking at having the new Secretary of Transportation as the speaker at our April meeting.
 - Thinking about having representatives from each state agency for the fall event, similar to how Maryland runs their fall event. This could be tag teamed with the leader event.
 8. Transportation Committee – Alan Marteney
 - Reviewed meeting with the new Secretary of Transportation for the possibility of partnering. It was agreed to let this ride till February, so she can get accustomed to her new job.
 - Wendy Henry, DeIDOT, will be sending out the rate increase requests shortly.

- The transportation white paper needs to be finalized for distribution at Lobby Day.
9. Environmental Committee – Bruce Jones
 - Bruce had to leave, so Ryan presented his information.
 - The committee is meeting on February 24th to discuss the environmental white paper. It will be focused on two or three topics.
 - Bruce is coordinating a meeting with David Sweet.
 10. New Castle County Committee - Ted Williams (not present)
 - Committee is to meet with Department of Special Services this week.
 11. Kent County Committee – Debbie Pfeil
 - Debbie distributed minutes from the committee’s last meeting.
 - Committee had a good meeting with Dover Planning office. Six firms were represented. Dover was open to new ideas.
 - Committee needs to work with Environmental Committee on Source Water Protection Ordinance issues.
 12. Sussex County Committee – Garth Jones
 - Committee is scheduled to meet with Sussex Conservation District on February 20th. Committee needs more participation so please send contacts to Garth.
 13. Education/Public Relations Committee - Ryan Flickinger
 - Scholarship subcommittee met on January 5th to select recipient of scholarship. There were five folks, all from different firms, on the subcommittee.
 - Ryan mentioned that they may attend the actual school ceremonies to hand out the scholarship.
 - Notices will be going out to guidance counselors on selection.
 - It was questioned how the amount of the scholarship was determined. Funding comes from the educational component of dues, and the amount depends on how much funding is available. The amount is set as part of our budgeting process.
 - There was discussion relative to the funds we give to DelTech each year. This scholarship could be tied to someone staying in the state. This will be reviewed further, although the funds may be dropped.
 14. Other Items
 - Mike Angelo discussed the survey for public versus private work with state agencies. Kim is to resend the link.
 - Mike Riemann stated that there is a meeting on the 29th with DeIDOT to discuss recordation of documents. DeIDOT did not include any of the changes agreed to with ACEC. Kent County is also opposed to the new process.

Meeting adjourned at 1:25 pm