

ACEC Delaware

American Council of Engineering Companies of Delaware

*Executive Board Meeting
Tuesday, September 15, 2015
12:30 PM
Duncan Center, Dover, DE*

RE: Meeting Minutes

Meeting called to order: 12:40 am

Attendees:

Jordan Seemans	Asst. Executive Director	Ruggerio Willson & Associates
Mike Angelo	President	McCormick Taylor
Mike Riemann	Vice President / Kent County	Becker Morgan Group
Brian Bolender	Secretary	AECOM
Debbie Pfeil	Kent County	AECOM
Bruce Jones	Environmental	Pennoni Associates
Garth Jones	Sussex County	Becker Morgan Group

Not Present:

Kim Willson	Executive Director	Ruggerio Willson & Associates
Dave DuPlessis	Treasurer/Membership	JMT
Ted Williams	New Castle County	Landmark
Scott Rathfon	National Director	Century
Ted Januszka	Legislative Committee	Pennoni Associates
Alan Marteney	Transportation	Century
Ryan Flickinger	Education / Public Relations	KCI
Sonia Marichic-Goudy	Programs	McCormick Taylor

1. The meeting's agenda was approved and the meeting minutes from the August meeting were approved.
2. Treasurer's Report –Dave DuPlessis (not present)
 - Income to date has been \$ 22,500 with expenses of \$ 15,500
 - Have added a monthly website line item
 - The scholarship funds were distributed
 - It was determined that AECOM will be treated as one company now, and a revised invoice for the first quarter dues has been sent out.
 - Working with PayPal account, since getting hit with a fee for usage. Could decide to automatically add a 2.5% fee for automatic payments, but reviewing if this is lower for a non-profit.
 - At this point, accounts are in good shape.
 - Presently, have 24 paying members for the seminar. Each firm will be charged for one ticket. Several non-ACEC firms are paying to attend the seminar.

3. Executive Director's Report – Kim Wilson (not present)
 - Mike Riemann is still talking to the folks at Ten Bears and GTA about membership. Ten Bears is concerned about the time commitment, not the cost.
 - A PAC Event at the Punkin Chunkin on November 7th is being organized. The committee is willing to work with ACEC for a VIP area for a tailgating event.
 - An event to host Ken Simpler as the sole speaker is being arranged for November 9th. The meeting will be a breakfast meeting at the Christiana Hilton.
 - Packets have been sent out for the Engineering Excellence Awards (EEA), as well as email blasts.
 - Hoping to have more submissions this year, so have expanded scope of awards.
 - Do not have to be an ACEC member to submit for the EEA.
 - The judge's memo is being sent out. Terri Tieman from Harrington will be the Kent County judge, and Joe Wright will be the judge for Sussex County.
 - Judging is set for November 6th at the Ruggerio Willson office. The judges have two weeks to make a decision.
 - A tailgating event at U of D has been set for October 24th. A budget of \$ 800 has been set. Each firm is to supply 40 giveaways. Ryan will be sending out a note to each firm to coordinate the efforts.
 - We will need to make up for the potential budget shortfall due to the seminar today, although how much of an issue this is remains to be seen. We will reevaluate in October.
 - Ted J, Scott and Mike R are all attending the fall conference.
 - Continuing to work on the website for event registrations and payments through PayPal. The website needs to continue to be updated.
 - Goggle docs is up and running.
 - A link will be sent out to everyone to review the system.
 - It is possible to restrict access to certain files for each person.
 - Need to review if sensitive information can be blocked.
 - Jordan will review the setup with Kim and have more info at the October meeting.
4. National Directors Report – Scott Rathfon (not present)
 - Scott provided a report to everyone by email for review.
5. Legislative Committee – Ted Januszka (not present)
 - Presently, there is \$5800 in the PAC account, some of which is from the Coalition.
 - Some of the money in the account was utilized for the advertising for Drive DE Forward and budget issues.
 - There is also \$1300 in the ACEC DE PAC.
 - More info on a spring fundraising event is forthcoming.
6. Membership – Dave DuPlessis (not present)
 - Alex Meitzler of AMT has agreed to be the new chairman of this committee, and he will official become the new chair next week.
 - As there is no process to nominate a new chairman, we will need to look at the bylaws and put in an update to address this situation.
7. Program Committee – Sonia Marichic-Goudy (not present)
 - The next event is the November 9th breakfast meeting.

- Looking at Lobby Day and possible changes. May move to a Happy Hour. Will have to review costs if move the event away from Legislative Hall.
 - Will review more closely the Lobby Day alternatives at the next Board meeting.
8. Transportation Committee – Alan Marteney (not present)
- Another meeting is being scheduled with DelDOT to review the subdivision issues.
 - DelDOT was supposed to have issued a memo documenting the changes in the recordation process, but that has not happened yet.
9. Environmental Committee – Bruce Jones
- The second Water Task Force Committee was held earlier this month. There are 40 plus individuals on the committee so progress is very slow, and Bruce does not believe many solutions will come out of the meetings, as there are many competing interests.
 - Water issues will be covered.
 - The committee is supposed to finish work in 9 months, but this is probably not doable.
 - The committee was given the paperwork on infrastructure that we have reviewed previously.
 - There needs to be the ability to show a return on the investment that will be needed, however, for most areas being reviewed, this is not possible.
 - Too many recommendations will come out of the task force, but there is still no real course forward on how to pay for all the recommendations. There is no real path forward, and the issue still needs to be defined.
 - Most water issues are out of sight, out of mind.
 - Deciding how to fairly distribute funds is going to be problematic.
10. New Castle County Committee - Ted Williams (not present)
- Ted provided a report for everyone to review, and distributed some new guidelines for Forest Management in New Castle. He would like Environmental Committee to review the guidelines and provide any comments.
11. Kent County Committee – Debbie Pfeil
- Setting up a meeting with the Conservation District the second or third week of October.
 - As noted previously, Terri Tieman has agreed to judge the EEA submissions.
 - The Office of State Planning is releasing new plans for strategic growth areas, which will reduce the development areas available.
12. Sussex County Committee – Garth Jones
- Setting up meeting with County staff and administration.
13. Education/Public Relations Committee - Ryan Flickinger (not present)
- Looking at splitting up scholarship awards to provide more opportunities. Ryan to follow up with Board
 - An email blast is being sent out on the Boy Scout Initiative.
14. Other Issues
- Setting up a meeting with the new legislative members.
 - Kim and Jordan are working on update the website.

- Continuing to work on the filing system.
- PayPal is generally working well.
- Need to work on involvement of affiliates to keep them engaged.
- Freemyer continues to offer to do training on pumps.

Meeting adjourned at 1:30 pm