



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Delaware

October Board Meeting
Wednesday, October 7, 2015
11:30a.m. - 1:00p.m.
McCormick Taylor
MEETING MINUTES

Meeting called to order: 11:50a.m.

Attendees:

<i>Kim Willson</i>	<i>Executive Director</i>	<i>Ruggerio Willson & Associates</i>
<i>Jordan Seemans</i>	<i>Asst. Executive Director</i>	<i>Ruggerio Willson & Associates</i>
<i>Michael Angelo</i>	<i>President</i>	<i>McCormick Taylor</i>
<i>Ryan Flickinger</i>	<i>Education/Public Relations</i>	<i>KCI</i>
<i>Ted Januszka</i>	<i>Legislative</i>	<i>Pennoni</i>
<i>Mike Riemann*</i>	<i>Vice President/Kent County</i>	<i>Becker Morgan Group</i>
<i>Alex Meitzler</i>	<i>Membership</i>	<i>AMT</i>
<i>Ted Williams</i>	<i>New Castle County</i>	<i>Landmark</i>

Not Present:

<i>Scott Rathfon</i>	<i>National Director</i>	<i>Century</i>
<i>Dave DuPlessis</i>	<i>Treasurer</i>	<i>JMT</i>
<i>Garth Jones</i>	<i>Sussex County</i>	<i>Becker Morgan Group</i>
<i>Deb Pfeil</i>	<i>Kent County</i>	<i>AECOM</i>
<i>Bruce Jones</i>	<i>Environmental</i>	<i>Pennoni</i>
<i>Alan Marteney</i>	<i>Transportation</i>	<i>Century</i>
<i>Brian Bolender</i>	<i>Secretary</i>	<i>AECOM</i>
<i>Sonia Marichic-Goudy</i>	<i>Programs</i>	<i>McCormick Taylor</i>

** On Tele-Conference Line*

President Mike Angelo presided over the meeting and noted that there was not a sufficient quorum present, therefore no voting could take place.

1. The meeting's agenda was approved and the meeting minutes from the September meeting were approved without revisions.
2. Treasurer's Report: Jordan Seemans (in place of Dave DuPlessis)
 - Jordan distributed a summary of the balance sheet for the current fiscal year. Total FY To Date Income totaled \$23,951.10. Total FY To Date Expenditures totaled \$15,765.01.

This agenda is subject to change, including addition, deletion and the order in which the items may be considered.

- Jordan gave a brief report on the aging/arrears and noted that ACEC is making strides to recouping some balance statements that are past due. Ted Januszka was going to speak to All Access Rigging about their past due amount and Jordan was going to speak to Dave DuPlessis about HAKS.

3. Executive Director's Report: Kim Willson

- Kim welcomed new Membership Chair Alex Meitzler to his first ACEC Board Meeting. Alex will be taking over these responsibilities from Dave DuPlessis. Alex will be voted in as the new chair upon a sufficient quorum.
- ACEC Website - Continuing to make improvements/enhancements including an Event Registration webform, pay pal feature and updates to home page.
- Google Docs - Kim and Jordan have made this a priority. Various documents have been added to the account. Each ACEC Board member has access to the Google Docs folder. The project was initiated to improve transparency and communication amongst members.
- Engineering Excellence Award judging will be taking place on Friday, November 6th. All three judges have been secured. They are Cleon Cauley (NCCo), Terry Tieman (Kent) and Jessica Watson (Sussex). Appreciation was shared with those ACEC members who were instrumental in coordinating the judges commitments.
- Kim gave an update on the planning and coordination of the ACEC Simpler event on November 9th. She encouraged member firms to secure RSVPs. Jordan sent flyer to Ted Januszka, Ted Williams and Ryan Flickinger to share with college aged students.
- ACEC National Conference - Ted J, Scott R. and Ted W. are attending on behalf of ACEC/Delaware and will report their experience at the November board meeting.
- Discussion was held on whether to have a Lobby Day in Dover or a Legislative Reception after session. It was decided to give authority to Kim to explore looking at dates/times/locations for a legislative reception in May 2016. To counter any additional costs, Ted J made a motion to have any additional EEA revenue cover the cost of the reception. President Angelo said that he would consider this.
- Affiliates - Discussion was held to strategize on how to increase affiliate member participation. Riemann suggested at mixer. Kim was going to discuss with Sonia, Alex and Ryan Flickinger.

4. National Director's Report: Scott Rathfon

- No Report

5. Committee Reports:

a. Legislative Committee – Ted F. Januszka

- Ted reported that approx. \$6,700 was in the ACEC Delaware PAC account. Nat'l PAC is asking Delaware to raise \$10,000 in 2016. ACEC/DE would consider contributing to a US Congressional candidate.
- Group discussion on a possibly 2016 PAC event at a bowling alley. Punkin Chunkin in November was cancelled. Kim/Jordan were going to start planning and report back.

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- b. Membership Committee – Alex Meitzler
 - No Report.
- c. Program Committee –Sonia Marichic-Goudy
 - No Report.
- d. Transportation Committee – Alan Marteney
 - Emailed Report.
- e. Environmental Committee – Bruce W. Jones
 - No Report.
- f. New Castle County Update – Ted Williams
 - Ted updated the Board on the 301 project and new ordinances from NCCo
 - On October 14th, there will be a Rt. 113 Bypass hearing at the Millsboro Town Center. Ted invited those interested to attend.
- g. Kent County Update – Debbie Pfeil
 - No Report.
- h. Sussex County Update – Garth Jones
 - No Report.
- i. Education/Public Relations – Ryan Flickinger
 - Ryan reported that the UD Tailgate had to be postponed due to a conflict with the University of Delaware. Instead, he will focus on the UD career fair.
 - Ted W. suggested that ACEC consider doing a 'JOb Board' on the website, where open jobs at engineering firms might be posted.
 - Ryan discussed how affiliate members might be able to become more engaged by offering seminars or technical demos to ACEC members during ACEC sanctioned events.

7. Other Items: Michael A. Angelo, President - Good of the Order

- President Angelo made summarizing comments of the meeting.

8. Adjournment

A motion was made at 1:30p.m. to adjourn the meeting until Wednesday, November 11, 2015.